



Erasmus+ TLQAA+

***Programme Evaluation for Transparency and Recognition of
Skills and Qualifications***

WP10 : Pilot Evaluation of Selected Programmes

16-17 April 2019

Tuesday, April 16th

8h00 - 8h30 : Registration

8h30 - 9h30 : **Meeting with alle committees :**

Reminder of the main instructions for conducting the visit

9h30 - 10h00 : *Coffee Break*

10h00 - 12h00 : **meeting preparation of the visit for each committee**
preparation of questions for each interview
Verification of program compliance with the qualification
framework

12h00 - 13h30 : *Lunch*

13h30 - 17h30 : **first part of the visit**

13h30 - 14h30 : Interview 1: Head of Faculty or Department (1h)

14h30 - 14h45 : Debriefing first interview

14h45 - 16h00 : Interview 2: Manager of the programme (**1H15**)

16h00 - 16h15 : Debriefing second interview

16h15 - 17h15 : Interview 3: panel of 3 to 4 faculty teachers (1h)

17h15 - 17h30 : Debriefing third interview

17h30 - 18h00 : **final debriefing of the first part of the visit**



Wednesday, April 17th

8h00 - 9h00 : Registration

9h00 - 12h00 : **Second part of the visit**

09h00 - 09h50 : Interview : panel of 3 to 4 students (50min)

09h50 - 10h00 : Debriefing first interview

10h00 - 12h00 : A group of 2 interviews among the following :

1: quality officer of the programme

2: panel of 2 to 3 graduates or alumni

3: professional partners

4: directors of pedagogical and documentation services

10h00 - 10h50 : first interview selected (50min)

10h50 - 11h00 : Debriefing second interview

11h00 - 11h50 : second interview selected (50min)

11h50 - 12h00 : Debriefing third interview

12h00 - 13h30 : Lunch

13h30 - 17h00 : **Final debriefing and report preparation**

17h00 - 17h30 : **Meeting with all committees:**

questions from committees following the visit
reminder of the calendar post visit